



Adaline DeMarrais & Robert Sideleau, Co-Chairs

**Membership/ Finance Committee
 Meeting Minutes**

Meeting Date: Thursday, February 3rd, 2011
Start Time: 12:07 pm
End Time: 1:10 pm
Location: Burroughs Community Center, Bridgeport, CT
Presiding Chair: Bob Sideleau
Recorder: Trish Wampler

Summary of Committee Business Votes

- Approval of Minutes from the January 6, 2011 Membership/Finance Committee meeting
- Decision to move Medicaid Rep alternatives to Executive Committee session

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council By-Laws
- Recruit/Promote Planning Council to increase PLWHA participation

Staff Member Assignments

- Facilitate Council Membership Process
- Maintain Attendance Records for all meetings
- Maintain Council Reflectiveness “Grid”
- Contact Lead Agencies about next Consumer Forum to distribute flyers
- Jeff to send Medicaid Rep letters to Tom Kidder for follow-up with Toni Harp.

Attendance Record – 2011

	Council Member	1/6	2/3	3/3	4/7	5/5	6/2	7/7	8/4	9/1	10/6	11/3	12/1
1.	Charlotte Burch		X										
2.	Brian Datcher		X										
3.	Adaline DeMarrais Co-Chair	X	X										
4.	Brian Kuerze	X	X										
5.	<i>Beverly Leach PC Co-Chair</i>	X	X										
6.	Ronald Lee												
7.	Jennifer Loschiavo												
8.	<i>Leif Mitchell PC Co-Chair</i>	X	X										
9.	Caesar Moffett, Jr.	X	X										
10.	Ken Teel												
11.	Kenneth McCoy	X	X										
12.	Krystle Moore												
13.	Joanne Montgomery	X											
14.	Clara Ramos												
15.	Christine Romanik												
16.	Gabrielle Rosa												
17.	Robert Sideleau Co-Chair	X	X										
18.	Roberta Stewart	X											
19.	Dennis Torres												
	Ryan White Office	X	X										
	Planning Council Staff	X	X										
	% of Council present:	50%	47%										



Tom Kidder was also present.

(1.0) Moment of Silence

Bob Sideleau called the meeting to order at 12:07 pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were no co-chair announcements today. Bob reviewed today's agenda.

(4.0) Approval of January 6th, 2011 Meeting Summary

A motion to approve the minutes of the January 6th, 2011 Membership/Finance Committee was made by Leif Mitchell and seconded by Caesar Moffett, with two corrections. Ken McCoy was present at the meeting, and Adaline DeMarrais' name had been spelled incorrectly in the notes.

Against: None

Abstain: Brian Datcher

(5.0) New Business/Old Business

a. Review Membership/Finance PCAT (Current and 2011)

Bob reviewed the 2010 PCAT and progress made, and then moved on to the 2011 PCAT in detail. There was no discussion, and the 2011 PCAT was considered finalized.

b. Review Planning Council Reflectiveness

The Committee reviewed the Planning Council Reflectiveness and noted that the Council continues to seek men, Latino/Latina, non-conflicted consumers and a Medicaid rep. It was also noted that several potential members were pending, and that the Reflectiveness Grid would change once they were official members of the Council.

c. Membership Recruitment and Retention Plans

i. Community Forum #4 New Haven

Plans are in place for the February 18 Community Forum. Discussion ensued about a contingency plan in case of bad weather, but ultimately the committee decided there was not a good way to notify people if they decided to cancel the Forum. There will be plenty of food available following the Forum at the Greek Olive.

ii. Discussion: Medicaid Rep to the Council

Leif Mitchell and Tom Kidder were asked to review steps taken in 2010 to have a Medicaid Rep names to the Council. Two letters had been written, with no result. The DSS said that the time commitment was a problem. It was also stated that the membership was not the problem, but that no one would sign anything official. Discussion ensued, with two courses of action proposed:

- 1) Informal discussion with Toni Harp, who works at HHC and is a state senator.
- 2) A meeting with the mayor and council co-chairs to bring him up to date with the Council progress, where this issue would be raised in person, along with statement that it is a federal mandate in order to continue funding.



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d. Review of Membership Applications

Motion to move into executive session to review Membership applications was made by Leif Mitchell and seconded by Beverly Leach.

For: All except Sideleau.

Against: None.

Abstain: Bob Sideleau

Motion to move out of executive session was made by Leif Mitchell and seconded by Beverly Leach.

For: All except Sideleau

Against: None

Abstain: Bob Sideleau

Motion to move Ric Browne's membership application forward to the Planning Council for consideration was made by Brian Kuerze and seconded by Beverly Leach.

For: All except Sideleau

Against: None

Abstain: Bob Sideleau

Motion to move Tom Kidder's membership application forward to the Planning Council for consideration was made by Adaline DeMarrais and seconded by Beverly Leach.

For: All except Sideleau

Against: None

Abstain: Bob Sideleau

Motion to move Adaline DeMarrais's membership application forward to the Planning Council for consideration was made by Beverly Leach and seconded by Leif Mitchell.

For: All except Sideleau and DeMarrais

Against: None

Abstain: Bob Sideleau, Adaline DeMarrais

Motion to move Christine Romanik's membership application forward to the Planning Council for consideration was made by Adaline DeMarrais and seconded by Charlotte Burch.

For: All except Sideleau

Against: None

Abstain: Bob Sideleau

Motion to move Roberta Stewart's membership application forward to the Planning Council for consideration was made by Charlotte Burch and seconded by Caesar Moffett.

For: All except Sideleau

Against: None

Abstain: Bob Sideleau

(6.0) Grantee Report:

Tom Butcher told the Committee that he was expecting to hear about a partial award on or around March 1. He also said that funding would be frozen at no more than last year's level from HRSAA. He stated that this was not a new occurrence, and that he would work hard to insure that there was no disruption or delay to consumer services while waiting for full funding. He said that the Minority Aids Initiative (\$39,874) was still pending approval. If granted, it will be used in 2011 fiscal year. Applications are due to the city no later than February 8th.

Ryan White EMA Planning Council

New Haven and Fairfield Counties



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Tom also said that a conference call with the Planning Committee co-chairs and the new Program Officer from HRSAA on February 2nd had gone very well.

(7.0) Announcements

- QI committee meeting is tomorrow, at noon
- Midfield AIDS dinner at Norwalk Inn, February 10, 6 pm
- Recovery Network is sponsoring a New Trends in Addiction presentation on February 15th, from 9-11 am and again from 12-2 pm in Shelton. Call Joanne Montgomery for details.
- Reminder to spread the news about the Consumer Forum on Friday, February 18th, at the Greek Olive from 10 – 11:30 am. Participants will receive a \$20 Stop and Shop gift card.
- March 23 is AIDS Science Day conference in New Haven at the Omni. Starts at 8:30 am. Register at www.yale.edu/cira. Free.

(8.0) Adjournment

The meeting adjourned at 1:10 pm.